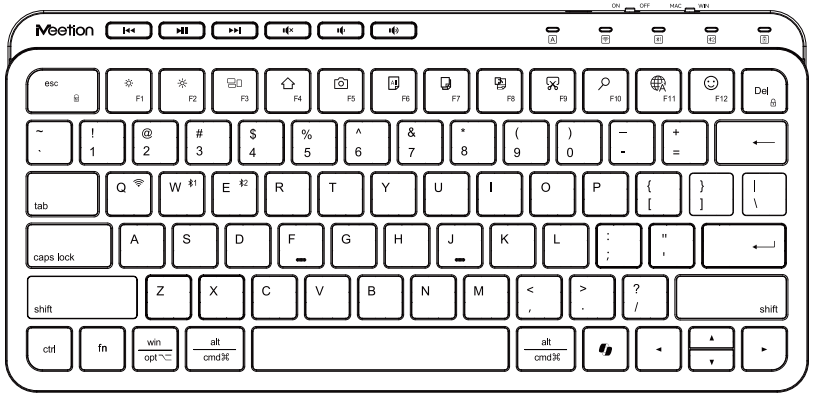
USER'S MANUAL
WK310

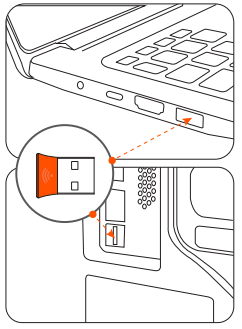


⚠ In Mac system, the default shortcut keys are function keys. In Windows system, the default shortcut keys are F1–F12.
When Fn lock is closed, you need to press Fn+Shortcut to achieve the shortcut function.(Press Fn+Esc to open/close Fn lock,For Win only)

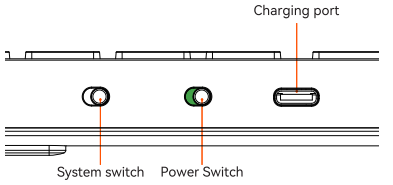
A	**Blue light always on:** Caps lock on. **Blue indicator light is off :** Caps lock off.		Decrease brightness		Increase brightness		Multitasking window		Home page
	Green indicator light flashing rapidly: 2.4G entering pairing mode. **Green indicator light flashing slowly:** 2.4G entering reconnecting mode.		Screen capture		Select all		Copy		Paste
*1	**Blue indicator light flashing rapidly:** Bluetooth 1 entering pairing mode. **Blue indicator light flashing slowly:** Bluetooth 1 entering reconnecting mode.		Cut		Search		Switch input method		Emoji
*2	**Blue indicator light flashing rapidly:** Bluetooth 2 entering pairing mode. **Blue indicator light flashing slowly:** Bluetooth 2 entering reconnecting mode.		Previous		Play&Stop		Next		Lock screen
	Red light flashing rapidly: The device is low on power. **Red light is always on:** The device is currently charging. **Green light is always on:** Device fully charged.		Mute		Volume down		Volume up		Win:Copilit/ Mac:Switching Applications

⚠ The keyboard will automatically recognize the comp uter system When connected to a computer; if the computer can not automatically recognize the system, please man ually switch the computer system.

2.4G Mode Instructions (USB Receiver)



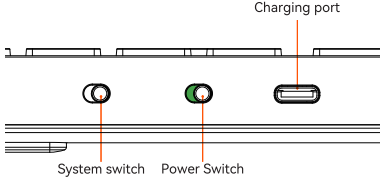
1. Insert the USB receiver into the USB port of the computer.



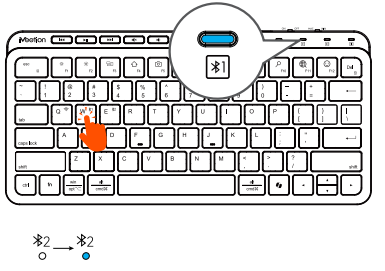
2. Press the button to move to the right to open the device.

3.Click [F11] button to switch to 2.4G mode, the corresponding 2.4G indicator light.

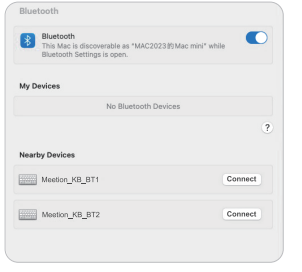
Bluetooth instructions



1. Press the button to move to the right to open the device.



2. Click [F9] / [F10] button to switch to Bluetooth 1 / Bluetooth 2 mode, the corresponding Bluetooth 1 / Bluetooth 2 indicator will light up blue and start blinking.



3. Find the device named "Meetion_KB_BT1" / "Meetion_KB_BT2" in your computer's Bluetooth settings and connect it,get ready!

If you encounter a keyboard failure, you can long press the FN+C button for 3S to restore the factory settings.

GENERAL
All MEETION brand products comply with US FCC standards (FCC ID: 2A706), EU CE standards/CAUK standards.The product is made in accordance with RoHS standard.

PRECAUTIONS
1.This product contains a rechargeable lithium battery.
(1)Do not dismantle,strike,crush,or put it into a fire.
(2)Stop using it immediately if severe swelling occurs.
(3)Do not place it in a high-temperature environment.
2.Do not use this device near water.
3.Only use a dry cloth to clean this product.
4.Please follow the manufacturer's instructions for use.
5.If the device is damaged,for example,if liquid enters it, if it gets wet in the rain or becomes damp,or if it cannot operate normally,it must be repaired.For repair matters, it should be entrusted to qualified maintenance personnel.

KIND TIPS
If the product is not in use for a long time,it is recommended to charge it every three months to activate the lithium battery inside the product and prevent battery failure due to long periods of non-use.

Meetion

TECHNICAL SUPPORT

Having technical problems with this product?
Send an email to service@meetion.com
For more information please visit:
www.meetion.com